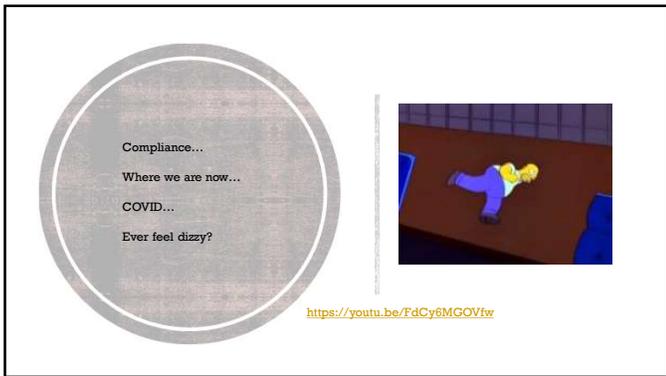
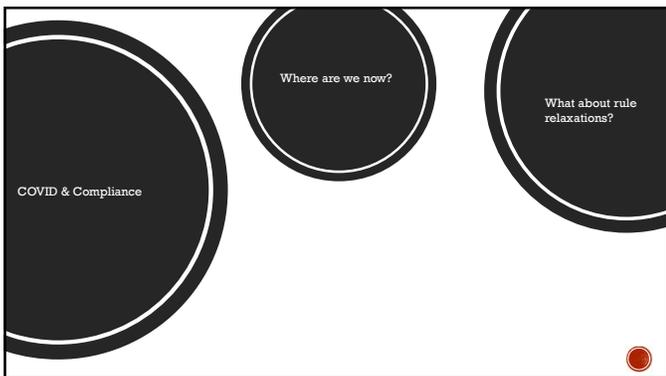




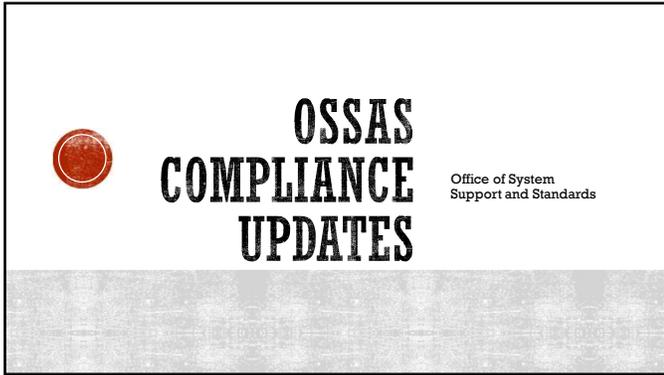
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**OSSAS
COMPLIANCE
UPDATES**
Office of System
Support and Standards

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COMPLIANCE TOOL UPDATES 4.1.2022

▪ **Personnel:**

- Addition of DOO (Director of Operations) language
- Added – Ensuring Agency address, number and email address are updated in PSM
- Added – Management of Individual Funds to Internal Compliance Program
- Revision - HS Diploma/GED – Verify for staff passing medications; rule waiver in place until 9/30/22




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CONTINUED...

▪ **Personnel (Cont'd)**

- Added - Rapback hit – did provider take appropriate action if there was a Rapback hit
- New Guidance - Training on Medical Devices (Epi Pen/VNS/Over the Counter) - Clarification that Cat 1 certified staff need this training if working with someone who would need it
- Revised - Annual Training Plan for DOO's, Supervisors and DSPs – New language for updated Provider Cert Rule
- Revised - Initial Training – New language for updated Provider Cert Rule



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CONTINUED...

- **Personnel (Cont'd)**
 - Added - 90 Day supervisor training – agency specific duties
 - Removal - ADS/Voc – Day Array specific training questions
 - New Guidance - Competency Rate Add On – clarification that once the 60hrs have been met, it does not need to be repeated and additional language around information regarding what type of information need to on the certificate/transcripts
- **Service Delivery & Documentation:**
 - Removed - CI Add-on - Department approved community integration instruction – removed



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CONTINUED...

- **MUI/UI:**
 - Agency Provider questions have remained the same
 - County Board questions have been added/re-numbered
- **Physical Environment:**
 - New Guidance - Provider controlled settings
 - New Guidance - Waiver Settings/Individual Choice – Additional guidance added to the tool to differentiate choice vs control, Independence and Access and Provider Owned or Controlled residential settings



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AGENCY PROVIDERS TOP CITATIONS
 JANUARY 2022 – OSSAS PROVIDED TRAINING

Personnel Related Citations

- Background checks – initial BCII, database checks, attestations, Rapback enrollment
- Annual Training
- First Aid and CPR
- Medication Administration certification



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Service Delivery and Documentation

- Documentation containing all the required elements
 - #1 citation in 2021 – issued 186 times
- Service plan implementation

MUI/UI Requirements

- UI Logs containing required information; specifically preventative measures
- Monthly review of UI's to be documented
- Annual Trends and Patterns report submitted to county board

TOP CITATIONS - CONTINUED



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TIPS FOR NAVIGATING COMPLIANCE



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TEAM19 TIPS...

- Prior to hire items: BCI/FBI, Registry Checks, and Attestation & Agreement
- High School Diploma waiver = ensuring staff are NOT passing medications
- BCI's: Contact Attorney General's Office if running close to the 60day mark

Provider Cert Rule
5123:2-08 Effective
9/1/2021



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TEAM19 TIPS...

- Training Requirements: Ensure your agency is completing the agency required items – the DODD training modules do not cover those topics
- Annual Training: 2hrs in DODD modules + 6 additional hours for the year
- UI Logs: Ensure they are completed monthly and reviewed (dated/signed) the month proceeding



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TEAM19 TIPS...

- Transportation:
 - Rule revisions effective 2/1/2020
 - Vehicle License plate number
 - Start/stop miles
 - Trip details (per mile)
 - Annual Inspection (NMT)
 - Daily Inspections
 - Ratio (HPC)



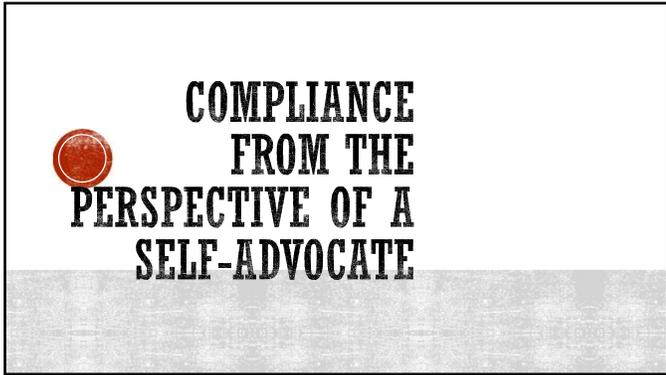
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- Medication Administration
 - Policy Requirements
 - Physician Orders matching the MARs
 - PRN medication having clear parameters (Med certified staff are precluded from using nursing judgement)
 - Ensure HRA's have clearly defines parameters
 - Controlled substance logs

TEAM19 TIPS...



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DEFINING THE TERM ADVOCATE

- One who defends or maintains a cause or proposal
- One who supports or promotes the interests of a cause or group
- One who pleads the cause of another



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- Understanding the "Bill of Rights"
- Being part of our Team to develop the best ISP
- It is important to know that the "Bill of Rights" gives people with DD's freedom and are able to have a say in the development of their ISP. Yet not everything desired is possible because of guidelines set in place - comes down to **compliance!**

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QUESTIONS...



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THANKS FOR JOINING US TODAY!

Contact Info:

Heida Hill
hhill@19servicesinc.com
 #513.518.7232

Michael Marshall
mmarshall@19servicesinc.com



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